

August 21, 2012 - Corrected

Meeting of the Syracuse Real Food Cooperative Board of Directors
Office of Larry Rutledge

Item	Outcome	Tasks
<p>1. Ground rules</p> <p>Attendance</p> <p>Call meeting to order</p> <p>Agenda review</p> <p>Accept June minutes</p>	<p>Ground rules read by Karl</p> <p>Present: Dan Sanders, Amanda Wada, Karl Newton, Walley Francis, Larry Rutledge, Julie Longmore, Jamie White. Absent: Chris Fowler, Thane Joyal. Guest Travis Hance. General Manager</p> <p>Meeting called to order by Dan</p> <p>Discussion on meeting place. It is hoped to find a permanent place for the board meetings, or that a decision on the place for the next meeting is decided at the end of current meeting.</p> <p>June minutes were not received by members, postponed accepting until September meeting</p>	<p>Amanda will send out June minutes and get email addresses to Barbara</p>
<p>2. Store report</p>	<p>Report made orally by Travis</p> <ul style="list-style-type: none"> • There have been many staffing changes for many different reasons; moving, new job, conflicts • Sales are up over 20% from last year, \$1.6 surpassed for the first time • There have been many attendees for the beer tastings, sometimes too many • The trees and overgrown brush have been professionally removed • The store has had equipment failures, due in part to the hot weather and the heat generated by the condensers in the basement. The biggest condenser was moved outside in hopes that this will alleviate the overheating, an enclosure will be built for it • Façade work is scheduled to begin soon. 	<p>The 40th anniversary celebration will need the help and the presence of the entire BOD</p> <p>The backyard now needs the expertise of an architect</p> <p>The deadline for the fall New Leaf is September 15th</p>
<p>3. B1: Staff Relations</p> <p>B3: Financial Condition</p>	<p>There is no active volunteer policy in place</p> <p>Amanda made a motion, and Karl seconded, to postpone accepting the reports. Decision unanimous</p>	
<p>4. Committee Reports</p> <p>Communication</p> <p>Nominating</p> <p>Annual Meeting</p>	<p>There was no report from the Communication Committee</p> <p>There was no report from the Nominating Committee, deferred to December</p> <p>Karl is looking for venues and a date with no competition from other events. Proposed a budget of \$2,000 for both meetings. Discussion was held on date, suggested were 12/01 or 12/08,</p>	<p>Karl to secure a place now that a date is set</p>

	consensus was 12/08 would be better; preferences were for a weekend afternoon. It was suggested that a beer tasting at the annual meeting would surely draw in the 100 people needed for a quorum.	
5. Executive Session Engage Auditors	There were two proposals returned in answer to the inquiries sent out by Travis regarding an audit for the fiscal year ending June 2012. The proposal from Dermody, Burke and Brown came in \$1,600 lower than the one submitted by our current accounting firm, Green & Seifter. Except for the dollar amount there was no difference in their proposals. It was moved by Karl, and seconded by Amanda, that the board approve Dermody, Burke and Brown for this audit. The decision was unanimous, with one abstention by Julie. Work will probably begin mid-September.	Travis will send a letter to Dermody, Burke and Brown accepting their proposal.
6. BOD Retreat	Reported there is to be a mini follow-up retreat. It was tossed back and forth regarding more meetings to accomplish things or less meetings and more committee work, with the committees bringing items to the board meetings for vote. It was suggested that perhaps the BOD mini retreat could piggyback on the expansion meeting that Chris is planning. It is imperative that a date be set before the next board meeting.	Amanda will contact Chris regarding date and ask about doubling up.
7. Expansion	Expansion is an ongoing process and more than one meeting is needed to do the job right.	Chris to plan a meeting regarding the planned expansion
8. Follow-Up Retreat	Follow-up retreat to be held on Tuesday, September 4. Amanda volunteered to contact Chris about his meeting. Meetings should probably be separate. Calendar and check-in to be part of Retreat follow-up.	Amanda to contact Chris
9. Continue July discussions	There was no linkage report. C: policy report from Marilyn regarding General Manager relationship – the C Packet needs an hour or so at each meeting. It should be a separate discussion. Perhaps an outside leader/facilitator is needed. The synergy at the retreat was great. It was noted that subcommittees are effective. This would streamline board meetings before a discussion meeting. It was suggested perhaps two meetings a month would be necessary.	
10. Evaluation of meeting	Productive, interesting. Much time was spent on discussion of the various items. The next meeting will be at the Carriage House at Thornden Park on September 18.	
11. Adjourn	Motion to adjourn was made by Amanda, second by Larry.	

	Approved, unanimous.	