Meeting Minutes
SRFC BOARD OF DIRECTORS MEETING
July 17, 2013
6:00 p.m. – 8:30 p.m.
512 Jamesville Avenue, Syracuse NY

Present: Thane Joyal, Amanda Wada, Larry Rutledge, Karl Newton, Daniel Sanders, Julie Longmore arrived at 6:15
Excused: Tom Perreault
Absent: Chris Fowler
Guest: Travis Hance

	Topic	Board Action/ Outcome
1.	**Arrive, visit, make a plate, settle down to work**	
2.	Preliminaries a. Welcome and Ends Reading b. Distribute meeting packets (to those who didn't pick them up) c. Ends Reading d. Ground Rules & Guest Meeting Guidelines e. Agenda Review	Meeting called to order at 6:04 without quorum. *Preliminaries and training were conducted until quorum was met at 6:15 with arrival of Julie Longmore. Distributed Ends read by Thane Ground rules waived. Guest meeting guidelines waived. No guests were present. Added GM Reporting: Update on Development Advisory Program, air conditioner update.
4.	June Meeting Minutes	**Motion** to accept June minutes as written made by Larry, seconded by Dan: Adopted by unanimous vote.
5.	Board Development a. Video: Why Grow Co-ops: The Social and Economic Benefit, Doug Hoffer	Watched.
6.	GM Reporting a. Store Report	Acknowledged and reviewed. Travis to send revised store report with the following information: • Update on Development Advisory program work as requested in May • Updated financial metrics with rolling monthly unadjusted data as requested in May • 2013/13 Audit update GM will report to the board on the following: • SNAP benefits purchasing policy • NCGA joint agreement fund NSF plan of action Air conditioner will be replaced 7/18/13.
	b. B2 Planning	**Motion** to accept B2 Planning report made by Dan, seconded by Karl. Not adopted by unanimous vote. **Motion** to not accept B2 Planning, and request GM to submit in August made by Dan, seconded by Karl. Adopted by unanimous vote. Board members will submit comments on B2 Planning report to Travis by July 31 via e-mail and CC Board.

7.	**Board Administrative Tasks** a. GM Audit Action Steps	Presented and discussed. Travis will re-write the action plan with clarification of the issue address, and action to address, send to DB&B for review, and send reviewed document to BoD before August Board meeting.
	b. GM Plan for creation of Restricted Funds to pay NCGADC per terms of June 18 agreement	Discussed Decision deferred to August.
	c. Spring Meeting Update	Discussed Summer Meeting/Ice Cream Social is scheduled July 23 from 6:30 – 8:00. Notice was posted in the store July 13. Board will offer Q&A session from 7:00 – 7:30 pm. GM will handle logistics.
	d. Response to Member correspondence	Acknowledged
8.	**Board Planning for 2013** a. Revised BoD Calendar	Reviewed
	b. Board Retreat	Discussed Scheduled November 16. Venue TBD
	c. Annual Meeting Planning	Deferred to August
	d. Board Resignation and New Appointment	Jamie White resigned from the Board July 1. Board to send suggestions for appointment to Thane. Thane will develop an orientation packet for prospective board members.
10.	**Parking Lot**	*Continuing:* *B8 Environmental Policy: Consider removal* *Annual Meeting planning* *Guest Guidelines improvements* *B7 Membership Policy* *B1 Environmental Policy* *Disaster protection Policy* *Communication and Council to the Board policy* *B2 Planning – change to "Planning and Budget"*
11.	**Adjourn**	Motion to adjourn made by Karl at 8:05. Seconded by Dan. Meeting ended at 8:05p.m.

Tasks:

1. GM will send revised store report, SNAP Benefits Purchasing Policy report, follow-up report on NSF Funds for NCGA Joint Agreement account, revised GM Audit Action Steps reviewed and approved by DB&B to Board as soon as they are available.
2. Board members will send comments on B2 Planning report to Travis and CC Board by July 31
3. Board members to send suggestions for Board appointments to Thane