

SRFC BOARD OF DIRECTORS MEETING MINUTES
September 18, 2013
6:00 p.m. – 8:00 p.m.
512 Jamesville Avenue, Syracuse NY

Meeting Commenced at 6:03 pm

Present: Dan Sanders, Larry Rutledge, Karl Newton, Julie Longmore, Tom Perrault, Thane Joyal, Garland McQueen

Absent: Chris Fowler

Minutes prepared by: Thane Joyal

Reading of Syracuse Real Food Cooperative Ends Policy (Karl): *The Syracuse Real Food Cooperative is a sustainable, thriving, cooperative commerce in our local community centered on an excellent grocery store built upon participation and ownership.*

Reading of Meeting Ground Rules (Karl):

- Assume everyone wants the best for the Co-op and community.
- Make a personal commitment to making a positive contribution. Be aware of yourself and how what you feel, say and do impacts others.
- Truly listen to others' views with curiosity and without interruption.
- Be willing to understand and explore diverse views, not just defend you own.
- Do not dominate the meeting time. Seek balanced participation among directors. Adhere to time allotments.
- Have fun.
- Use a "parking lot" for important ideas and issues not directly related to the topic.

Reading of Meeting Guidelines for Guests (Waived as no guests present):

We welcome members of the Co-op to attend Board meetings as guests.

- The Board meets once per month. To help us be efficient in our work, the Board follows a carefully prepared agenda. We ask that all guests be respectful of the Board's process and not interrupt during discussions and voting.
- We welcome your questions and comments during our Member Forum item on the agenda. Please limit your comments to five minutes. If you feel that five minutes is not enough time, we ask that you request an agenda item be added to the following meeting so that the Board may allow the appropriate time to hear your comments.
- Requests for information and answers to questions from the Board of Directors may be discussed at a following meeting. The Board speaks with one voice and we want to make certain that we have given your comment the attention it deserves.
- The Board may decide that your concern is an issue that has been delegated to the General Manager, and therefore refer you to the GM for next steps or response.
- Some of the information discussed at Board meetings is related to confidential information. We reserve these conversations for Executive Session, and will request that guests excuse themselves during this agenda item.

	Topic	Board Action/ Outcome
1	August Meeting Minutes	Motion to accept with revisions by: Larry Second by: Dan Accepted as revised by unanimous vote

2	<p>GM Reporting</p> <ul style="list-style-type: none"> a. Store Report b. Plan for Reporting through End of Year 	<p>Garland reported on the state of the store and gave a positive update on the status The Board decided and Garland agreed on the following schedule for reporting on polices: October B2 Planning November B3 Financial Condition and B4 Asset Protection December B5 Communication and Counsel to the Board</p>
3	<p>Board Administrative Tasks</p> <ul style="list-style-type: none"> a. Meeting Food b. Co-op Summit c. CBLD Retreat and Contract Renewal d. Board Stipends e. CBLD Contract Renewal f. Board Membership Drive g. Board communication h. Annual Meeting i. Board appointments and elections j. GM Search Committee 	<p>The Board agreed to suspend meals with board meetings. Tea, coffee and snacks will be provided. Meetings will run from 6-8 pm.</p> <p>The co-op is tabling at this event this coming Saturday the 21st. Thane is also speaking at the event. Garland is attending.</p> <p>The Retreat was scheduled for 11/16. The Board agreed to hold off on the retreat thru hire of new GM by spring 2014.</p> <p>The Board approved the following motion (moved by Dan, second by Tom, approved with 4 voting in favor and 2 against): The Board Stipend will be suspended for this board's term, with the condition that the next board seated with decide on its stipend.</p> <p>The Board asked Garland to inquire about NCGA support for continued participation, and will take this up at the next Board meeting. Thane will discuss with CDSCC.</p> <p>Larry will arrange for Board members to table at the bulb giveaway at the Westcott Community Center 10/5. The Board will also look for other opportunities to table in the community and will coordinate with Garland for in-store activities.</p> <p>The Board reaffirmed its desire for information from Board President and Thane reaffirmed her desire to keep the board informed. Where needed special meetings will be called and significant email exchanges will be forwarded to the board as needed.</p> <p>Garland to plan logistics for Annual Meeting 12/15. Board to plan content: Karl, Julie and Larry to help with form and content.</p> <p>Board agrees not to move forward to appoint board members but to devote resources to working on the election.</p> <p>GM Search Committee will meet 9/25 at 6 pm pending confirmation by Julie and Scott. All Board invited.</p>

4	Executive Session a. Internal Transition Updates	Discussion: Board with Garland
5	Board Self-Monitoring a. Meeting Evaluation: How'd it go?	Discussion: Mostly positive feedback on meeting
6	Announcements	Janet Poppendieck speaking 9/25 at SU 4 pm Eggers
7	Adjourn	Meeting adjourned at 915 pm